



Office of the Mayor-President

Purchasing Division
City of Baton Rouge
Parish of East Baton Rouge
222 St. Louis St. 8th Floor Room 826
P.O. Box 1471
Baton Rouge, Louisiana 70821

225/389-3259 FAX 225/389-4841
purchasinginfo@brla.gov

Kris R. Goranson
Purchasing Director

ADDENDUM NO. 2

January 7, 2022

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Your reference is directed to: **File Number: 21-00645**

Solicitation Number: **A21-0645 Interior Horticultural Service for the Baton Rouge Metropolitan Airport** which has been rescheduled to open on **January 12, 2022 at 11:00 A.M. CST.**

The addendum addresses the following questions submitted by the Inquiry Period deadline for the referenced solicitation:

- **Q1.** I use subcontractors as needed for large jobs so do I need workman's compensation for just myself? Will I need to hire workers for the duration of this bid?
- **A1.** **ALL contractors working on city parish property are required to carry the same minimum insurance as specified in the bid spec. This includes sub-contractors. The Agency (Airport) does not determine the employment requirements of the Vendor. That would be a business decision for the potential bidder.**
- **Q2.** Can I subcontract the Horticultural portion of the bid?
- **A2.** **NO, the horticultural section is the MAIN function of the contract and is the MAJORITY of the purpose and cost of the contract. As such any potential bidder is required to meet all of the specifications set forth in the bid documents. This includes but is not limited to any licensing requirements listed in the bid specification.**
- **Q3.** How many workers do this bid require?
- **A3.** **That is a decision for each individual potential bidder to make for themselves. We do not stipulate in the bid documents minimum number of employees a company must hire.**

Due to the COVID-19 emergency situation and in light of the Louisiana Governor's Proclamation Number JBE 2020-30, the City of Baton Rouge and Parish of East Baton Rouge, Purchasing Division, is temporarily suspending in-person attendance by vendors at public bid openings for bids published by our office.

Any vendor who would like to listen to the opening of this bid can attend via teleconference with the information below on the date and time of this bid opening:

Join by phone

+1-408-418-9388 United States Toll

Access code: 263 373 080 (followed by the # button)

Alternate numbers to call if number above is not available, which may occur due to network traffic (use the same Access Code, followed by the # button):

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United States Toll (Boston) +1-617-315-0704
United States Toll (Chicago) +1-312-535-8110
United States Toll (Dallas) +1-469-210-7159
United States Toll (Denver) +1-720-650-7664
United States Toll (Jacksonville) +1-904-900-2303
United States Toll (Los Angeles) +1-213-306-3065

This teleconference number will provide you with live audio access to this bid opening. The link will be live at the noted bid opening time for the date of bid opening.

All other terms & conditions remain unchanged.

This addendum is hereby officially made a part of the referenced solicitation and should be attached to the bidder's proposal or otherwise acknowledged therein.

If you have already submitted your proposal and this addendum causes you to revise your original bid, please indicate changes herein and return to Purchasing prior to bid opening in an envelope marked with the file number, bid opening date, and time. If this addendum does not cause you to revise your bid, please acknowledge receipt of the addendum by signing your name and company below and returning it in accordance with the provisions above.

cc: Bid File 21-00645

dbethley@brla.gov

225-389-3259 x 3261

Signature

Date

Company